

### COSMETIC MAINTENANCE GUIDE AND PARTS LIST

The following is a General Maintenance Guide and Kit Recommendation for the care of your character cosmetics. If proper maintenance is performed, the appearance and useful life of your cosmetics will be greatly enhanced and replacement expenditures will be minimized.

Different fabrics require different cleaning procedures. The following information should be a guideline for you.



## FUR

Comb fur with an animal brush that has firm bristles. This is really important! It loosens grease and smoke that are in the air as well as making your characters look better! If a brown film is present on fur, it can be shampooed with an upholstery cleaner. Spray upholstery cleaning foam onto parts which can be seen only. It is not necessary to clean the back of characters. Rub the foam into fur, scrubbing in all directions. Let dry, then wipe with a clean sponge. After it has dried, brush thoroughly. When shampooing a fur character with clothes, remove clothes while cleaning. It is not necessary to clean areas which will be covered by the clothing.

## TERRY CLOTH AND VELOUR

Dust characters by using the brush on the K2R can to clean off dust, or use an air hose and blow the dust off. If removing spots on terry cloth, use K2R, being careful not to snag the fabric. Let the K2R dry, then brush it off. If removing spots on velour, use upholstery cleaner. Sponge upholstery cleaning foam into fabric rubbing in all directions. Let dry and wipe with clean sponge. Pizza stains will probably require a second applications. Characters can be further protected from staining with regular use of Scotch Guard.

## CLOTHING

Check the character's clothing to make sure that it is secure and adjusted properly. The cotton and/or polyester costumes without sequin or metallic trims can be drycleaned. The following items are all dry cleanable:

Pasqually's shirt	Jasper's shirt
Pasqually's apron	Jasper's overalls
Pasqually's Bandstand I shirt	Bowzer shirts
Chuck E.'s shirt front	Bowzer pants
Chuck E.'s vest	Beagle pants
Jaspers red and white striped shirt	

These costumes can be drycleaned only about 3 times and still retain their flameproof certification. Often times your local drycleaner will also be certified to flameproof your characters.



For non-drycleanable costumes or spot claning, use K2R. Special care should be taken when cleaning metallic fabrics such as Artie's tuxedo, Dolli's dress, the King's tuxedo, and the Beagle's jackets. Rather than brushing K2R off with the brush on the can, blow it off with an air line. If the characters' clothing is Scotch Guarded regularly, some stains may be prevented.

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#### HAIR

Fluff afro wigs with an afro pick, forming into a smooth shape. Be careful to keep the hair away from the character's eyes. If you spray the wig with hairspray, it will maintain its shape longer.

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#### EYELIDS

Check eyelids for any discoloring or scratches. Paint with the colors of paint supplied from your local hardware store. ALWAYS allow to dry before character is run. Eyelashes may be removed before painting and replaced with contact cement when paint is dry.

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#### TEETH

The teeth should be white. If they aren't, they can cleaned with soap and water. Stains can also be covered with white paint.

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#### EYELASHES

New eyelashes, or loose eyelashes should be reglued with contact cement (NOT hot glue). Follow the instructions on the label.



To properly maintain your cosmetics, you will need a kit of the following items. Most of these items are available in one form or another from your local hardware and variety stores, unless otherwise noted.

AWL	-to aid with gluing detailed areas such as a lip.
NEEDLE NOSE PLIERS	-to aid with gluing detailed areas such as jewelry.
STAPLE GUN	-for fastening foam and fabric to wooden frames. We recommend "Arrow model JT-21", it retails for about \$10.
JT-21, 1/4" STAPLES	-Fit staple gun.
HAND STAPLER (BAG STAPLER)	-For stapling seams in foam or fabric. This stapler is especially good for quick repairs. We recommend the "Arrow model 1-P-22", which retails for about \$10.
P-22, 1/4" STAPLES	-Fit hand stapler.
PHILLIPS SCREW DRIVER	-Used to attach ears, snouts, and Dollie's teeth.
SCISSORS	-General repair work.
GLUE GUN	-This is THE most important tool in the Wardrobe Dept.! If you do not have one now- get one! It can be used for repairing virtually everything!
HOT MELT GLUE	-Available by the pound - there are 40 sticks in a pound.
SWIFTACHER GUN	-This is used to tack hats in place, costumes to bodies, etc. It is a very handy tool which takes the place of safety pins and "T" pins.
SWIFTACHER REPL. NEEDLES	-Four needles for the gun.
SWIFTACHER FASTENERS	-One strip of approx. 100 fasteners, each 1" long.

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PLASTIC ANIMAL BRUSH	-Used to brush fur.
DUCT TAPE OR FILAMENT TAPE	-A very strong tape, good for patching hose, foam, etc.
NEEDLES	-Package of size 3/9 needles for mending costumes.
BEIGE, BROWN, BLACK, RED, WHITE & PINK THREAD	-One spool each used for mending costumes, or small holes in terry cloth heads and hands.
CONTACT CEMENT	-The most reliable glue for glueing eyelashes to eyelids.
SCOTCH GUARD	-A spray on fabric protectant.
UPHOLSTERY CLEANER	-Used to clean fur and fabric. We recommend a foam cleaner- either Woolite or Glamorene.
K2R	-Spray spot remover.
HAIRSPRAY	-Used to control hairdos, especially Dolli, the King, Pasqually's mustache, and Jasper's Bandstand wig.
SPONGE	-Used with upholstery cleaner to clean fur and fabric.
AFRO PICK	-Used to comb afro wigs, Dolli, Pasqually, and the Warblettes.
EYELID PAINT	-Used for touching up lids.
"T" PINS	-Box of 100. Used to anchor down hats, microphones, etc.
SAFETY PINS	-Used to pin costumes, wigs, props, etc.
LARGE TIE WRAPS	-11½ long. Used to attach microphones, and other hand-held props.
COSMETIC MAINTENANCE INSTRUCTIONS	-Basic Cosmetic Maintenance tips. This is what you're reading!

COSMETIC REPLACEMENT PART LIST



































































































# PTT COSMETIC MAINTENANCE GUIDE AND PARTS LIST

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